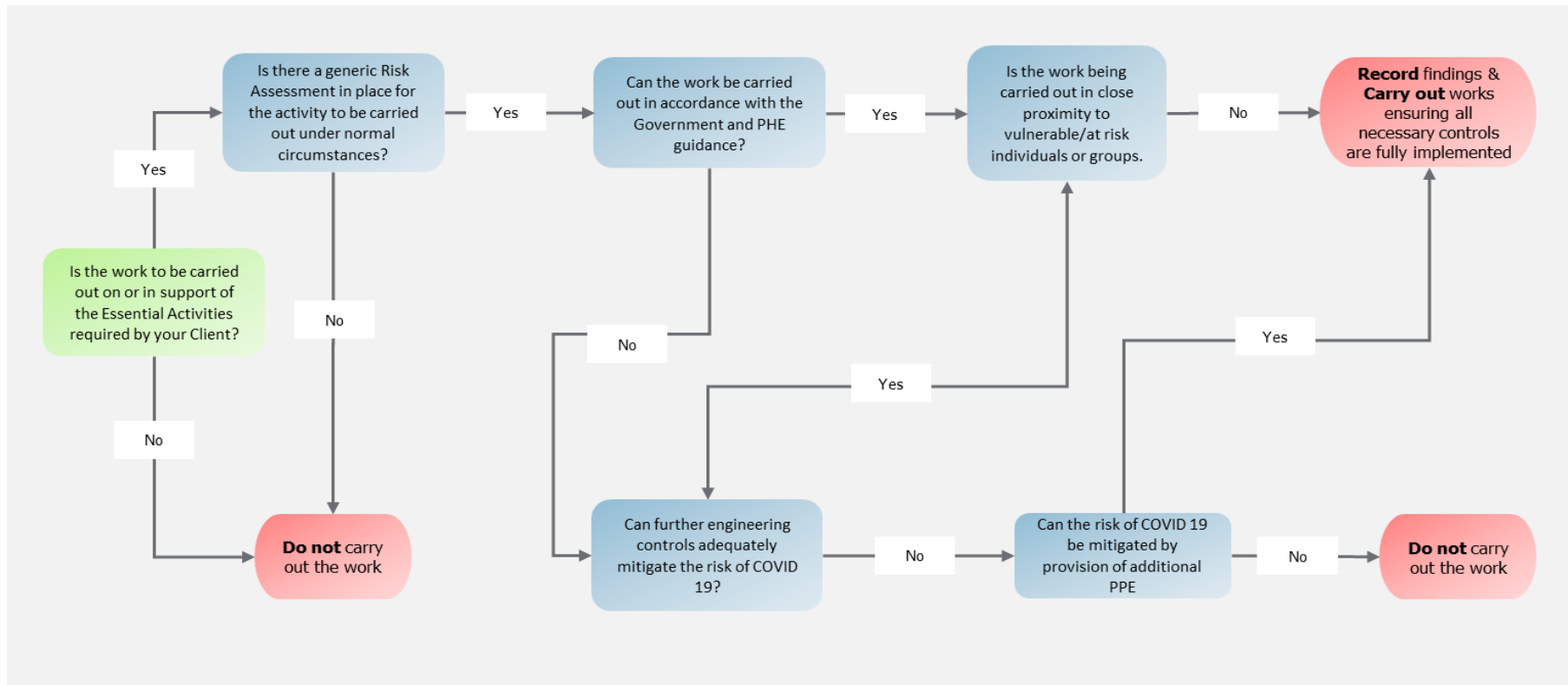


COVID 19 MANDATORY REQUIREMENTS

Introduction

Each business must review its activities to ensure the risk of COVID 19 is adequately addressed, implementing additional controls as necessary.

The following flowchart can be used for this purpose.



COVID-19 Minimum Mandatory Requirements

The following arrangements for COVID 19 have been drafted in consultation with the business units and have been validated as suitable and sufficient by our healthcare partner - Medigold.

IMPORTANT – If pre COVID 19 ‘business as usual’ controls are higher than the controls stated in this document, the higher controls must be implemented.

If you have other work scenarios which you believe require additional controls to mitigate COVID 19 risk, please contact your HS BP who will work with Group HSEQ to determine and validate further controls and update the following schedule.

Notes:

1. Maintain hand hygiene standards. Wash hands for at least 20 seconds and forearms, (when forearms have been exposed or may have been exposed to respiratory droplets or other body fluids) with soap and hot water/use alcohol-based sanitisers when entering and exiting locations and before eating
2. Maintain social distancing, remaining 2m apart from others
3. Use standard workwear and PPE as required per activity risk assessment.
4. Prisons, Defence & Courts have special procedures which are cascaded by their line management
5. Network Rail have issued Level 2 [link](#) and Level 3 [link](#) documents specifically addressing controls required during the COVID 19 Response
6. WISH (Waste Industry Safety and Health Forum) have issued a new document COVID 19 And Waste Management Activities (WISH Info 13) [link](#)

Activity	Additional controls required to protect against COVID-19				Detail
	Mask	Gloves	Apron /Coverall	Other controls	
All Provision of First Aid treatment where more than 2 metre separation can't be maintained	YES	NO	YES	YES*	<p>Notes 1, 2 & 3, plus</p> <ul style="list-style-type: none"> • First aiders should maintain 2m separation wherever possible and instruct patient on self-treatment. • Disposable gloves are standard requirement for all first aid treatment and should be worn • Where self-treatment is not applicable, for example when CPR is required, a disposable coverall and FFP2 mask and eye

Activity	Additional controls required to protect against COVID-19				Detail
	Mask	Gloves	Apron /Coverall	Other controls	
					protection should be worn and replaced new for each person being treated. • *A garment or towel should be placed over the IP's nose and mouth. • *Mouth to mouth must not be done.
All Provision of First Aid treatment where more than 2 metre separation can be maintained	NO	NO	NO	NO	Notes 1, 2 & 3, plus • First aiders should maintain 2m separation and instruct patient on self-treatment. • Disposable gloves are standard requirement for all first aid treatment and should be worn
All Oral A&D testing – Amey Collection Technician	YES	YES	YES	YES*	Notes 1, 2 & 3, plus • *ACT App protocol to be followed link • ACT should maintain 2m separation • Disposable gloves and disposable apron are to be worn and replaced new for each person being tested • FFP2 mask should be worn and replaced new for each person being tested. • Risk assessment is required for eye/face protection • Anti-bacterial wipes to be used
All Working within a location where there is minimal interaction with others & no suspected case of Covid-19. Example: Plant rooms, empty buildings, working outside; e.g. Example: Street Works, Arborists, Clean Water Network, Poling and Overhead Lines, refuse collection, highways maintenance, rail maintenance	NO	NO	NO	NO	Notes 1, 2 & 3

Activity	Additional controls required to protect against COVID-19				Detail
	Mask	Gloves	Apron /Coverall	Other controls	
SI Working within a non-residential confined location where other individuals are located & with no suspected case of Covid-19 Example: classrooms, office areas	NO	NO	NO	NO	Notes 1, 2 & 3, plus <ul style="list-style-type: none"> • Arrange work to be conducted out of hours when facility is clear • Ask for occupants to leave area during works
TI & WT Waste collection duties (domestic and/or trade) involving potentially COVID 19 contaminated waste	NO	YES	NO	NO	Notes 1, 2 & 3, plus WISH INFO 13 COVID Guidance requires that gloves should: <ul style="list-style-type: none"> ▪ Be impermeable/waterproof ▪ Or, supported by use of nitrile or similar gloves used underneath standard gloves
All Conducting cleaning in area with NO suspected cases of Covid-19	RA	YES	YES	RA	Notes 1, 2 & 3, plus <ul style="list-style-type: none"> • Arrange work to be conducted out of hours when facility is clear • Ask for occupants to leave area during works
All Conducting cleaning in area WITH suspected cases of Covid-19	RA	YES	YES	RA*	Notes 1, 2 & 3, plus <ul style="list-style-type: none"> • *Ensure infected person is removed from location before entry • *Where permissible close area for 72hours to reduce contamination. • Conduct Risk Assessment • Minimum disposable gloves and apron must be worn • *Additional PPE may be required as per risk assessment, Contact HS BP for advice..
Utilities Activities that result in aerosol generation of human waste, such as high-pressure jetting of sewer systems.	NO	NO	NO	NO	Notes 1, 2 & 3, plus the appropriate PPE in an aerosol generating environment would normally include, gloves, long sleeved fluid repellent coverall, eye protection (eye shield, goggles or visor) and filtering face piece respirator (PHE has confirmed that FFP2 can be used if FFP3 is not available).

Activity	Additional controls required to protect against COVID-19				Detail
	Mask	Gloves	Apron /Coverall	Other controls	
SI and Utilities Entering residential dwellings where – inhabitants NOT self-isolating, or there are no vulnerable or shielded inhabitants	NO	NO	NO	YES*	Notes 1, 2 & 3, plus <ul style="list-style-type: none"> *Arrangements should be in place to check with inhabitants prior to entry of property *Inhabitants to move into other rooms away from where the work is to take place
SI Defence and Utilities Entering residential dwellings where – inhabitants are self-isolating, or there are vulnerable or shielded inhabitants	YES	YES	YES	RA*	Notes 1, 2 & 3, plus <ul style="list-style-type: none"> *Inhabitants to move into other rooms away from where the work is to take place • FFP2 mask must be worn • Disposable gloves and apron/coverall, to be worn • *Eye protection to be considered
SI PRISONS Staff required to work in healthcare locations within prisons with Covid suspected/confirmed cases	YES	YES	YES	YES*	Notes 1, 2, 3 & 4, plus <ul style="list-style-type: none"> • *Employees MUST comply to local instruction provided by HMPS medical staff. • *Up to 1500 employees
SI PRISONS Any task in shared area (wings, atriums) where there is suspected or confirmed Covid-19 and the social distancing rules cannot be maintained	YES	YES	NO	NO	Notes 1, 2, 3 & 4, plus <ul style="list-style-type: none"> • Staff should not enter areas or withdraw and escalate if social distancing cannot be maintained. • In all instances identify with the wing staff if there are any cases of suspected or confirmed self-isolation due to Covid-19.
SI PRISONS All locations where there is no Covid-19 present	NO	NO	NO	NO	Notes 1, 2, 3 & 4
All Driver or passenger in vehicle	NO	NO	NO	YES*	Notes 1 & 3, plus <ul style="list-style-type: none"> • *Follow Amey vehicle guidance below

COVID-19 Social Distancing in/around Vans & Large Goods Vehicles (LGV) and Cars

In Vans & LGVs

- Driver only wherever practicable; if you can't reduce to absolute minimum & the maximise separation-distance in the cab
- Thoroughly clean vehicles to establish a good baseline
- Wipe down touched surfaces regularly (vehicles/tools). Ordinary cleaning will kill any virus, e.g. soap and water, alcohol sprays, normal cleaning agents or disinfectant.
- Keep the vehicle well-ventilated.
- Do keep the same teams with same vehicles if practicable
- If vehicles are shared build in a 72 hour down-time rota between uses where practicable.

Around Vans & LGVs

- Do stagger start & finish times
- Avoid gatherings in changing rooms, mess rooms, smoking areas, briefing rooms unless more than 2 metre separation can be maintained at all times
- Where possible encourage teams to take PPE home – this helps to avoid groups gathering in changing rooms.
- Keep the numbers of people in working/travelling teams as low as practicable.
- Where you can, keep teams constant - don't split/mix them up. "Keep to Your Home Bubble & to your Work Bubble"

In Cars

- Single occupancy wherever practicable
- Maximise separation between driver passenger.
- Keep well ventilated
- Wipe down surfaces regularly. Ordinary cleaning will kill any virus, e.g. soap and water, alcohol sprays, normal cleaning agents or disinfectant.
- Rotate shared vehicles where practicable to create a 72hr stand-down